

ELECTRICAL BOARD MEETING

Summary Minutes

October 28, 2004

MEMBERS PRESENT: Chairman Joe Devish, Tom Phillips, Philip Parker, Don Kopczynski, Fred Tricarico, Gloria Ashford, David A. Bowman, David Jacobsen, Charlene Clark, Geoffrey Newman, Jim Simmons, and Secretary/Chief Electrical Inspector Ronald Fuller.

MEMBER NOT PRESENT: Vice Chairman Mike Hendrix, Lea Gaskill, and David S. Bowman.

The meeting was called to order at 9:00 a.m.

Item 1 Approve Minutes of Joint Electrical Board and Board of Boiler Rules Meeting

The October 28, 2004, meeting minutes for the joint Electrical Board and Board of Boiler Rules Meeting were approved as written.

Item 2 Approve Minutes of Electrical Board

The October 28, 2004, meeting minutes for the Electrical Board were approved as written.

Item 3 Department Update

Patrick Woods gave an overview of some accomplishment of the Electrical Program the last several years and expressed appreciation for the dedication and work of the board members. Chairman Devish also expressed the board's appreciation of Patrick for his efforts the past few years.

Item 4 Administrative Overhead Costs

As previously discussed per audit findings the Electrical Program will be required to pay their share of administrative overhead costs which had been previously paid out of another dedicated fund. Phase 1 was implemented last year and the Electrical fund paid their allocated share last biennium. Patrick Woods and Julie from Sterling Associates discussed Phase 2 which was to include information services and legal service. It was discovered that Electrical had been paying for legal services so that will not be included. We will still have additional cost for information services.

Item 5 Secretary's Report

Revenue Status

The Electrical Fund balance through September 2004 was \$6,840,467.

Customer Service

During this past quarter, contractors used the Internet Purchasing of Electrical Permits (IPEP) system to purchase 17,698 permits. The last quarterly average of all permit purchases using IPEP is 38%.

During this past quarter, contractors used the Electrical Inspection Request Service (EIRS) to request 22,014 inspections. The quarterly average of all inspection requests done via EIRS is 2% from last quarter to 31%.

The SAFES (Strategic Action for Electrical Safety) project is still underway but has now decreased to only one person. This team was very successful and the department hopes to get legislative support to hire full time electrical compliance staff. The team has received a positive response from our customers, but regional offices, especially, have received many calls from the electrical contractors and electricians being contacted by the SAFES team. Through August, the team issued just over 1,000 citations. In addition 174 referrals were made to other divisions. The following areas of concern were addressed with those citations:

- Unlicensed electrical contractors – 138 or 14%
- Uncertified electricians – 163 or 16%
- Contractors who hire uncertified electricians – 146 or 14%
- Failure to obtain and post an electrical permit prior to beginning work – 145 or 14%
- Trainee certificate or supervision – 71 or 7%
- All other issues – 259 or 35%

Central Office has been conducting a customer survey for the past five months. Anonymous reporting survey forms were sent to a random sampling of customers who have interacted with the Electrical Program since May. Six questions were asked (see attachment for details) and the survey forms were marked to indicate the distinct program area that the response was for. Surveys were sent to about 600 individuals and contractors. 190 have been returned to date, a 25% response rate. The overall results show the Electrical Program in a positive light (i.e. an overall score of 1.7, with 1 being strongly agree, 2 being agree, 3 being disagree, and 4 being strongly disagree). A low score is good. The primary areas where we can improve are in providing all the information needed to complete the interaction and responding quickly to our customer's needs. The program will work to improve our customer score in the coming months and we will run the survey again next year to measure our results.

Report on Multi-State Reciprocal Group meeting in August 2004. Effective August 10, 2004, Arkansas has been included in the Multi-State Reciprocal agreement. In addition, the meeting was attended by Oklahoma and New Hampshire. Both were conditionally approved to join in our group of reciprocal states. Texas also attended and expressed a strong interest in joining in the future. This is Texas's first year to have a statewide electrician certification program. There was a lively discussion about the issues and successes each state was having with their electrical programs. We all have similar problems. The sharing of information will serve to better align everyone's programs for consistency across state borders.

Rule Revisions

The WAC 296-46B emergency changes discussed at the last meeting took effect August 2, 2004. The official adoption of those changes will take effect on November 22, 2004.

Testing Lab Report

No new testing labs have been approved.

Performance Measures

<u>Electrical Scorecard from July 2004 to September 2004</u>	
Goal (Target)	<u>State Totals</u>
1. Targeted Citations/Region/Quarter (341)	200
2. % Targeted Citations/Total Citations (45%)	46.0%
3. # of Individual Corrections/Contractor Corrections (<7.8)	4.5
4. % Stops <24 hours (89%)	82.8%
5. % Finals A/C of Finals Eligible (15%)	10.5
6. # of Stops/Inspector Day (workload indicator only)	10.6
7. # of Electrical Disconnect Corrections	11,172

Electrical Licensing – The licensing staff experienced a heavy workload due to the closing of the open window opportunity on July 31, 2004. They have worked through that with minimal impact on the daily workload.

Electrical Plan Review – Plan review's workload has finally begin to decrease slightly which has allowed them to get caught up to within their goal of less than one month processing time. Small jobs turn around is two weeks or less.

Item 6 WAC 296-46B Update

Ron gave the board an overview of the proposed changes to the WAC for 2004-2005. The changes include the adoption of the 2005 NEC and various clerical and clarification type changes. There was a motion made a passed to allow on-line continuing courses credit of 1 hour per every 35 questions and to not require them to provide student a book.

Item 7 City Jurisdiction – Electrical Ordinances

Ron Fuller informed the board that the department had been doing some research on city ordinances that enabled them to do telecom and electrical inspections. The research so far shows that very few say what needs to be said, in Ron's opinion. A meeting is being arranged with the city jurisdictions for building officials and electrical officials to discuss the concerns about the ordinances and other permit and inspection issues, such as provisional labels. The City of Normandy Park has an ordinance now and the City of SeaTac will be doing their inspections. City of Auburn is also planning to do their own inspections, the department is going to meet with them to discuss that issue.

Item 8 Certification Quarterly Report

Ron stated that the reports now being received from LaserGrade, the exam contractor, are much better and will allow the department to better evaluate the exam and the questions. We continually will monitor and review questions to ensure they are understandable and valid answers available. LaserGrade has changed hands this last summer and they are making substantial improvements in the way they do business, such as moving from DOS based application to Windows environment that will allow them to provide better reports and presentation techniques of the exams.

Item 9 Presentation of Final Orders

Lisa Marsh, Assistant Attorney General, stated there were no final orders to present at this time.

Item 10 Appeals**10 E Richard Leffler**

Richard Leffler appealed an Administrative Law Judge (ALJ) decision regarding a citation written to him for performing electrical work without an electrical contractor license. Mr. Leffler and Shelley Mortinson, AAG provided testimony. Motion was made and carried to uphold the ALJ decision and let the citation stand as written.

10 B Creative Electric

Creative Electric appealed an Administrative Law Judge (ALJ) decision regarding a citation written for failure to obtain an electrical work permit prior to performing electrical work. There was not a representative from Creative Electric in attendance. Steve Camilleri, AAG provided testimony. Motion was made and carried to uphold the ALJ decision and affirm the citation. Mr. Camilleri provided a final order on this matter to Chairman Devish for signature.

10 A Marvin Reichelt

Marvin Reichelt appealed the department intent to revoke his general journeyman electrician certification. Mr. Reichelt presented his case; Ron Fuller and Faith Jeffrey presented the department's case. Motion was made and carried to revoke Mr. Reichelt's general journeyman electrician certificate and reinstate his residential electrician certificate.

10 C Medical Lake Sand and Gravel

Medical Lake Sand and Gravel appealed an Administrative Law Judge (ALJ) decision regarding a citation written for performing electrical work without an electrical contractor license. There was not a representative from Medical Lake Sand and Gravel in attendance. Shelley Mortinson, AAG provided testimony. Motion was made and carried to uphold the ALJ decision and the citation. Ms. Mortinson provided a final order on this matter to Chairman Devish for signature.

10 F Wright, Inc.

The department appealed an Administrative Law Judge (ALJ) decision regarding a citation written to Wright Inc. for failure to obtain an electrical work permit prior to performing electrical work. There was not a representative from Wright Inc in attendance. Steve Camilleri, AAG provided testimony. Motion was made and carried to confirm the ALJ's finding of fact #1-6 but to overturn the decision to dismiss thereby, affirming the citation. Mr. Camilleri provided a final order on this matter to Chairman Devish for signature.

10 H Quilcene Full Gospel Fellowship

Quilcene Full Gospel Fellowship appealed the department's decision to disconnect electrical power to a meter on their property. Shelley Mortinson, AAG on behalf of the department proposed a motion to dismiss the appeal for lack of subject matter jurisdiction because Quilcene failed to perfect their appeal by submitting the required appeal bond as required in RCW 19.28. Motion was made and passed to dismiss the appeal as not valid and allow the department to move forward with the disconnect. Ms. Mortinson provided a final order on this matter to Chairman Devish for signature.

The meeting was adjourned at 2:15 p.m.